

Stanford Sierra Camp

Summer 2009 - personal reference



Applicant's Name _____
Last First Middle

I request a confidential reference and hereby waive my right to inspect it.

I request an open reference and reserve the right to inspect it.

applicant's signature date

applicant's signature date

Stanford Sierra Camp is a family summer camp operated by SAA-Sierra Programs L.L.C. for Stanford alumni families, faculty, staff, and friends. The camp is located on the shore of Fallen Leaf Lake, near Lake Tahoe, CA.

Work at Sierra Camp is demanding. Some things required of all staff members include:

- working responsibly under little supervision
- performing consistently even when tired, or when work is uninteresting or repetitive (e.g., cleaning cabins or doing dishes)
- social and intellectual contact with adult alumni guests
- getting along well with sixty other student staffers in cramped quarters
- initiative in designing and implementing new programs

Personal references are a valuable source of information in evaluating applicants. Please respond to as many of the following questions as you feel qualified to answer given your knowledge of the applicant. If there are any questions about the nature of the job, please contact Summer Staff Director Alie Fohner by phone at (650) 723-0462 or via e-mail at afohner@stanford.edu. Please sign on the reverse side of this form and mail, e-mail, or fax it to the address below by January 16, 2009.

1. How long and in what capacity have you known the applicant?

2. Please describe a situation in which the applicant has shown responsibility, initiative, and/or creativity.

3. In addition to specific assignments in recreation programs and other scheduled hours, staff members must interact socially and intellectually with Camp's guests and, more frequently, with other student staffers. How will the applicant perform in such interactions? Please provide any relevant examples.

4. Every staff member does a fair amount of "grunt" work such as bussing tables, cleaning cabins, and washing dishes. How does the applicant react to this type of work and what attitude may we expect toward it?

5. Anything you would like to add about the applicant?

Thank you for completing this form. Please fill out the information below.

Name: _____

Position: _____

E-mail: _____

Phone Number: _____

Signature: _____

Date: _____

Return by January 16 to: Stanford Sierra Camp
 Attn: Alie Fohner
 Frances C. Arrillaga Alumni Center
 326 Galvez St.
 Stanford, CA 94305-6105

or fax it to Alie at (650) 725-8675
or e-mail it to afohner@stanford.edu